

# VOLUNTEER REQUIREMENTS, ROLES & EXPECTATIONS

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**VOLUNTEER REQUIREMENTS:** All volunteers must complete the following steps to ensure player safety and comply with league and state policies. WCALL Safety Officer will be compiling data and assisting volunteers through this process.

- Little League Volunteer Application in Sportsconnect
- Pass JDP Background Check (processed through Sports Connect by WCALL Safety Officer)
- Livescan (required by the State of California, volunteer may incur a processing fee-discretion of BOD)
- Diamond Leader Training
- Concussion Training
- Abuse Awareness Training
- Submit photo for badge processing

**MANAGER ROLE:** The head coach of a team responsible for overseeing practices, game strategies, and the overall development of players. The manager makes decisions during games and is the primary point of contact with parents and league officials.

- Must fulfill all the volunteer requirements listed above.
- Vetted and selected by Coaching Coordinator, Approved by BOD
- Spring Managers are evaluated for their ability to lead All-Star Teams and/or Tournament of Champions (TOC) during the regular practices, spring season games, sunday select practices, and/or tournaments
- Must adhere to the Manager's Code of Conduct
- Must follow the expectations set below

## MANAGER EXPECTATIONS:

- Attend preseason workouts and clinics when help is needed
- Be available to commit to a minimum 4 hours a week for practices or have a coach fill in
- Be available to commit to weekly games or have a coach fill in
- No suspensions at any point in WCALL history. All matters will be reviewed, with any prior issues taken into consideration.
- Commit to Umpiring (or assigning a parent in their team) to 2 games during the season (with no division conflict)
- Teams are encouraged to reach a \$900 sponsorship goal by the posted deadline. Teams that do not meet the goal may be ineligible for special events, such as playoffs or recognitions.
- Assist with Field Prep Requirements before and after games
- Attend all **required** manager meetings and trainings
- Attend Opening and Closing Ceremonies or have a coach fill in
- Maintain and report accurate scorekeeping, including pitch count and scores, sign off at the end of each game
- Download the LL Rulebook app and ensure compliance with all updated rules, including ensuring that all equipment is legal and proper
- Report all incidents, including injuries, to the Safety Officer within 24 hours, regardless of the severity
- Responsible for evaluating and selecting 12 All-Star candidates from their division.

**Performance during the season will be used to evaluate managers.**

**COACH:** Assists the manager with training, running practices, and guiding players during games. Coaches help develop the players' skills and support the manager with game decisions and player management.

- Must fulfill all the volunteer requirements listed above.
- Selected by each Manager, Approved by BOD, considering No suspensions at any point in WCALL history
- Spring Coaches are evaluated for their ability to lead All-Star Teams and/or TOC Tournament of Champions during the regular practices, spring season games, sunday select practices, and/or tournaments
- Must adhere to the Coach's Code of Conduct
- Must follow the expectations set below

### **COACH EXPECTATIONS:**

- Assist the manager with a minimum 4 hours a week for practices
- Assist the manager with weekly games or fill in as manager when needed
- No suspensions at any point in WCALL history. All matters will be reviewed, with any prior issues taken into consideration.
- Assist with Field Prep Requirements before and after games
- Attend all **required** coach's meetings and trainings

**TEAM PARENT:** A volunteer responsible for coordinating communication between the team's parents and the manager. They often help organize team events, snacks, schedules, and any fundraising or social activities.

- Must fulfill all the volunteer requirements listed above.
- Must adhere to the Team Parent Code of Conduct
- Selected by the Team Manager, Approved by Team Parent Coordinator and President, considering No suspensions at any point in WCALL history

### **TEAM PARENT EXPECTATIONS:**

- Be available at practices for parents to communicate and ask questions
- Be available at games, (rookie and farm will have dugout duty), team parents are not allowed inside dugouts for minor and above divisions
- No suspensions at any point in WCALL history. All matters will be reviewed, with any prior issues taken into consideration.
- Assist in meeting the \$900 team sponsorship by the due date
- Assist with Maintaining the dugouts clean before and after games
- Attend all **required** team parent meetings and trainings

**DIVISION COORDINATORS** to be selected before Opening Day, they are not considered a BOD position.

**UMPIRES** will be contracted annually by the Umpire in Chief with the approval of the BOD, who will be responsible for their assignments and for their actions off the field. The Umpire in Chief will work in collaboration with the Vice President to ensure proper conduct, training and official League play in all divisions and enforce and maintain fairness and compliance with Little League Rules and Regulations along with WCALL Bylaws.